

Cancellation notice

To: diversity house

I submit this "Cancellation notice" in accordance with the lease agreement, which was entered into in between your company and myself. I promise here that I leave myself and vacate the private property before "Leaving date". Otherwise I agree to pay the penalty according to lease agreement. I do not have any objection that "diversity house" dispose all of my private property after "Leaving date" and "diversity house" charge all of disposal cost. Also I promise to change the address as soon as possible to the post office.

Name	
Diversity house	House name: Address: Rent: ¥ _____ Common Charge: ¥ _____
New Address	New address: 〒 Cell phone: () -
Your bank account	Name of bank: Type of account: Account # Name of account:
Submit "Cancellation notice date"	Month / Date / Year
Termination date	Termination date is calculated 1 month after from "Cancellation notice date"
Vacate Date *It should be before "Termination date".	Month / Date / Year
Room check proposal *After cleanup the room and before vacate date.	Date: Month / Date / Year Time : ~ :

<Notice>

1. "Termination date": Lessee has responsible to pay rent and common charge by 1 month after from "Cancellation notice date".
2. "Vacate date": You cleanup the room, vacate all of your private assets and return the keys and lessee has no leasehold right after vacate date.
3. "Deposit": Deposit will be returned to Lessee within 1 month. If there are some liabilities such as unpaid rent and /or any room damage etc. Lessee should compensate these to Lessor before Lessor returns the deposit.
4. Lessee cannot change this cancellation notice by any reason after you submit this cancellation notice.
5. Please check out original lease agreement carefully before you submit this cancellation notice.